



# St.MARTIN'S ENGINEERING COLLEGE

DHULAPALLY, SECUNDERABAD – 500 014

## MINUTES OF MEETING

The meeting of Examination Committee was held on 07 Jan 2016 at 11:30 PM in the Examination Branch, SMEC.

The following Members were present:

S. No.	Name of the Faculty	Designation	Dept.	Sign
1	Dr. K. Sheshidhar Reddy	Convener	EEE	<i>sheshu</i>
2	Ch. Srinivas	Member	EEE	<i>Ch</i>
3	B. Prasanth	Member	S&H	<i>Pr</i>
4	D. Naresh Kumar	Member	CE	<i>DK</i>
5	G. Subba Reddy	Member	MBA	<i>SR</i>
6	J. Rajeswar Goud	Member	ECE	<i>JR</i>
7	M. Vijaya Lakshni	Member	IT	<i>MV</i>
8	B. Srinivasulu	Member	ME	<i>BS</i>
9	A. Mruthyunjayan	Member	CSE	<i>AM</i>

### Points Discussed:

1. Examinations Rules and Regulations
2. Examination Notifications
3. Examination Timetables
4. Examination Registrations
5. Preparation of seating plan for Internal and External Exams
6. Conducting of Lab Exams
7. Internal Marks and External Marks Entry

*sheshu*

CONVENER